

**2021-22**  
Updated: October 4, 2021

**Offer**

# **T r a i n i n g**

Virtual class | Montreal | Quebec | Laval



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choice for  
businesses, is now**

**DON'T JUST ACHIEVE  
YOUR GOALS ...  
EXCEED THEM!**

All of the skills development solutions you need  
are within reach :

- Public and private training
- Customized training, coaching
- Online training
- Self-training
- Customized webinaire

**versalys**

INFORMATION TECHNOLOGY | OFFICE AUTOMATION  
COMPUTER GRAPHICS AND WEB | BUSINESS WRITING  
SKILL DEVELOPMENT AND ORGANIZATIONAL DEVELOPMENT

## Office automation



| Microsoft                           | Duration | Rate   | Sep. 2021   | Oct. 2021      | Nov. 2021       | Dec. 2021        | Jan. 2022      | Feb. 2022    | March 2022   | April 2022       | May 2022      | June 2022     | July 2022 | August 2022    |
|-------------------------------------|----------|--------|---|----------------|-----------------|------------------|----------------|--------------|--------------|------------------|---------------|---------------|-----------|----------------|
| <b>Windows</b>                      |          |        |   |                |                 |                  |                |              |              |                  |               |               |           |                |
| Beginner regular                    | 1 j      | 150 \$ | -   | 8 L            | 25              | -                | 7 L            | 25           | 10           | 6                | 16 L          | 3             | -         | 24 L           |
| <b>Access</b>                       |          |        |   |                |                 |                  |                |              |              |                  |               |               |           |                |
| Beginner                            | 2 j      | 300 \$ | -   | 4-5 L          | 2-3             | -                | 31-1 L         | 23-24        | 3-4          | 6-7 L            | 12-13         | -             | 19-20     | 25-26 L        |
| Intermediate                        | 2 j      | 300 \$ | 20-21 V   | -              | 15-16 L         | -                | 20-21          | -            | 17-18 L      |                  | 16-17         |               | 28-29     | -              |
| Avanced (VBA)                       | 2 j      | 530 \$ | 9-10 V  | 12-13          | -               | 8-9 L            | -              | 10-11        | 21-22 L      | 21-22            | 10-11         | 16-17 L       | -         | 17-18          |
| Access 2010/2013/2016/2019          | 10 h 15  | 150 \$ | Self-training formula—licence available with access to videos and evaluations for a period of one year. |                |                 |                  |                |              |              |                  |               |               |           |                |
| <b>Excel</b>                        |          |        |   |                |                 |                  |                |              |              |                  |               |               |           |                |
| Beginner for professionals          | 1 j      | 150 \$ | 3 V   | 15             | 12<br>22 L      | 9                | 19 L           | 18           | 25           | 26 L             | 11            | 8             | 8 L       | 22             |
| Beginner regular                    | 2 j      | 300 \$ | 13-14 V   | 6-7<br>21-22 L | 4-5<br>23-24    | 16-17<br>21-22 L | 27-28          | 15-16        | 7-8 L        | 11-12            | 19-20         | 1-2 L         | 14-15     | 15-16          |
| Intermediate                        | 2 j      | 300 \$ | 9-10 V<br>16-17 V<br>30-1   | 19-20          | 18-19<br>30-1 L | 7-8<br>21-22     | 6-7 L<br>13-14 | 3-4<br>22-23 | 1-2<br>28-29 | 13-14<br>19-20 L | 5-6<br>24-25  | 9-10<br>15-16 | 21-22 L   | 3-4 V<br>29-30 |
| Avanced (VBA)                       | 2 j      | 530 \$ | 27-28 V   | 5-6<br>14-15 L | 9-10<br>25-26   | 1-2 L            | 10-11          | 9-10 L       | 24-25        | 28-29 L          | 26-27         | 28-29         | 13-14 L   | 31-1           |
| Dashboard                           | 2 j      | 590 \$ | 23-24 V   | 7-8            | 10-11           | -                | 25-26          | 14-15 L      | 30-31        | 4-5              | 18-19 L       | 6-7           | 27-28     | 8-9            |
| Power Pivot                         | 1 j      | 295 \$ | 2 V   | 29             | 8               | 14               | 18 L           | 3            | 16           | 1 L              | 30            | 22            | -         | 22             |
| Excel Complex calculations workshop | 3 h      | 250 \$ | 22am V  | 1 am           | 12 am           | 10 am L          | 21 am          | 8 am         | 2 am L       | 11 am            | 4 am          | 3 am L        | 22 am     | 23 am          |
| Excel Pivot table report            | 3 h      | 250 \$ | 22 pm V   | 1 pm           | 12 pm           | 10 pm L          | 21 pm          | 8 pm         | 17 pm L      | 11 pm            | 4 pm          | 3 pm L        | 22 pm     | 23 pm          |
| <b>Excel Virtual Classroom</b>      |          |        |   |                |                 |                  |                |              |              |                  |               |               |           |                |
| Excel Automate a workbook           | 1 h 30   | 79 \$  | 22 am   | -              | 18 am           | -                | 7 am           | -            | 23 am        | 22 am            | 9 am          | -             | 14 am     | -              |
| Excel Pivot table                   | 1 h 30   | 79 \$  | 22 am   | -              | 18 am           | -                | 7 am           | -            | 23 am        | 22 am            | 9 am          | -             | 14 am     | -              |
| Excel Beginner Part 1               | 3 h      | 79 \$  | 20 am   | 4 am<br>28 am  | 3 pm            | -                | 6 am           | 4 pm         | 11 am        | 19 am            | 2 am          | -             | 22 am     | 12 am          |
| Excel Beginner Part 2               | 3 h      | 79 \$  | 20 pm   | 4 pm<br>28 pm  | 19 am           | -                | 6 pm           | 11 am        | 11 pm        | 19 pm            | 18 pm         | 21 am         | 22 pm     | 12 pm          |
| Excel Workbook                      | 3 h      | 79 \$  | 16 pm   | 7 pm           | 5 am            | 15 pm            | 4 am           | 2 pm         | 10 am        | 27 pm            | 25 pm         | 22 am         | 21 pm     | 11 am          |
| Excel Data base and pivot table     | 3 h      | 79 \$  | 17 am   | 8 pm           | 4 am            | 9 am             | 5 am           | 3 am         | 10 pm        | 27 am            | 18 am         | 21 pm         | 29 am     | 11 pm          |
| Excel Avanced functions             | 3 h      | 79 \$  | 16 am   | 6 pm           | 3 am            | 9 pm             | 12 am          | 18 am        | 4 pm         | -                | 2 pm          | 6 am          | 11 pm     | -              |
| Excel Charts                        | 3 h      | 79 \$  | -   | 27 am          | 18 am           | 8 am             | 18 am          | 16 am        | 3 am         | 5 am             | 4 am<br>31 pm | 29 am         | 28 pm     | -              |
| Excel Macro command                 | 3 h      | 139 \$ | 10 pm   | 22 am          | 17 pm           | 14 am            | 19 pm          | 17 am        | 18 pm        | 5 pm             | 10 pm         | 14 am         | 7 pm      | 4 am           |
| Excel VBA 1                         | 3 h      | 139 \$ | 10 am   | 22 pm          | 17 am           | 14 pm            | 19 am          | 17 pm        | 18 am        |                  | 10 am         | 14 pm         | 7 am      | 4 pm           |
| Excel VBA 2                         | 3 h      | 139 \$ | 13 pm   | 18 pm          | 16 am           | 15 am            | 17 pm          | 16 am        | 2 pm         |                  | 3 am          | 13 pm         | 5 am      | 5 am           |
| Excel The dialog boxes              | 3 h      | 139 \$ | 14 am   | 27 pm          | 18 pm           | 8 pm             | 18 pm          | 16 pm        | 3 pm         |                  | 3 pm          | 13 am         | 5 pm      | 5 pm           |
| Excel 2010/2013/2016/2019           | 13 h 10  | 150 \$ | Self-training formula—licence available with access to videos and evaluations for a period of one year. |                |                 |                  |                |              |              |                  |               |               |           |                |

### Legend

L Laval
 M Montreal
 Q Quebec
 Virtual class
 In-person training



| Microsoft  | Duration | Rate   | Sep. 2021   | Oct. 2021 | Nov. 2021 | Dec. 2021 | Jan. 2022 | Feb. 2022 | March 2022        | April 2022   | May 2022      | June 2022      | July 2022 | August 2022 |
|--|----------|--------|---|-----------|-----------|-----------|-----------|-----------|-------------------|--------------|---------------|----------------|-----------|-------------|
| <b>Outlook</b>                                     |          |        |   |           |           |           |           |           |                   |              |               |                |           |             |
| Beginner   | 1 j      | 150 \$ | 10 V  | 29        | 25        | 2 L       | 18        | 18        | 22 L              | 5            | 5<br>31       | 7 L            | 21        | -           |
| Intermediate                                       | 1 j      | 150 \$ | 27 V  | -         | 5         | 10        | 19 L      | -         | 10                | 8 L          | -             | -              | 26        | 18 L        |
| Outlook 2010/2013/2016/2019                        |          | 150 \$ | Self-training formula—licence available with access to videos and evaluations for a period of one year. |           |           |           |           |           |                   |              |               |                |           |             |
| <b>PowerPoint</b>                                  |          |        |   |           |           |           |           |           |                   |              |               |                |           |             |
| Beginner for professionals                         | 1 j      | 150 \$ | 9 V   | 14        | 26        | 9 L       | 21        | 16        | 8 L               | 21           | 26            | 8 L            | 6         | -           |
| Beginner regular                                   | 2 j      | 300 \$ | 16-17 V   | 14-15     | 16-17     | 14-15 L   | 4-5       | 10-11 L   | 7-8               | 6-7<br>25-26 | 12-13 L       | 16-17<br>29-30 | 19-20     | 30-31 L     |
| Intermediate                                       | 2 j      | 300 \$ | -   | 5-6       | 25-26     | 1-2 L     | 11-12     | 16-17 L   | 1-2               | 11-12        | -             | 2-3 L          | 27-28     | 10-11 L     |
| <b>PowerPoint Virtual Classroom</b>                |          |        |   |           |           |           |           |           |                   |              |               |                |           |             |
| Beginner part 1                                    | 3 h      | 79 \$  | 13 pm   | 4 am      | 8 am      | 3 pm      | 7 pm      | 18 am     | 15 pm             | 22 am        | 27 pm         | 13 am          | 4 pm      | 3 am        |
| Beginner Part 2                                    | 3 h      | 79 \$  | 28 am   | 18 pm     | 12 pm     | 13 am     | 21 am     | 23 pm     | 31 am             | 6 pm         | 12 am         | 23 pm          | 29 am     | 23 pm       |
| Quickly create a presentation                      | 1 h 30   | 79 \$  | -   | 18 am     | -         | 22 pm     | -         | 23 am     | -                 | -            | 12 pm         | 14 am          | -         | 23 am       |
| Use masks  | 1 h 30   | 79 \$  | -   | 18 am     | -         | 22 pm     | -         | 23 am     | -                 | -            | 12 pm         | 14 pm          | -         | 23 am       |
| PowerPoint 2010/2013/2016/2019                     |          | 150 \$ | Self-training formula—licence available with access to videos and evaluations for a period of one year. |           |           |           |           |           |                   |              |               |                |           |             |
| <b>Project</b>                                     |          |        |   |           |           |           |           |           |                   |              |               |                |           |             |
| Beginner   | 2 j      | 530 \$ | 2-3 V   | 12-13     | 18-19 L   | 16-17     | 6-7 L     | 23-24     | -                 | 19-20 L      | 16-17         | 1-2            | 7-8 L     | -           |
| Intermediate                                       | 1 j      | 265 \$ | -   | 28        | -         | 15 L      | 21        | 25        | 15 L              | 1            | -             | 21             | -         | 4 L         |
| Méthodologie et mise en pratique avec Project 2016 | 3H46     | 265 \$ | Self-training formula—licence available with access to videos and evaluations for a period of one year. |           |           |           |           |           |                   |              |               |                |           |             |
| <b>Visio</b>                                       |          |        |   |           |           |           |           |           |                   |              |               |                |           |             |
| Débutant   | 1 j      | 150 \$ | 3 V   | 22        | 8 L       | -         | 24        | 18 L      | 17                | 12           | 26 L          | 1              | 5         | 2 L         |
| <b>Word</b>  |          |        |   |           |           |           |           |           |                   |              |               |                |           |             |
| Beginner for professionals                         | 1 j      | 150 \$ | 30 V  | 13        | 30        | 13 L      | 6         | 17 L      | 18                | 6            | 31 L          | 15             | 12        | 23 L        |
| Beginner regular                                   | 2 j      | 300 \$ | 13-14 V   | 19-20     | 11-12     | 14-15     | 25-26 L   | 2-3       | 24-25             | 4-5 L        | 18-19         | 20-21          | 14-15 L   | 8-9         |
| Intermediate                                       | 2 j      | 300 \$ | 30-1  | -         | 16-17 L   | 16-17     | 19-20     | 9-10 L    | 10-11             | 13-14        | 9-10 L        | 28-29          | 25-26     | 16-17 L     |
| Avanced  | 2 j      | 300 \$ | 23-24 V   | 7-8       | 23-24     | 20-21 L   | 13-14     | 8-9       | -                 | 26-27 L      | 5-6           | 8-9            | 6-7 L     | 30-31       |
| <b>Word Virtual Classroom</b>                      |          |        |   |           |           |           |           |           |                   |              |               |                |           |             |
| Tables   | 1 h 30   | 79 \$  | 24 pm   | 19 pm     | 24 am     | 23 pm     | 27 am     | -         | 4 pm              | 1 am         | 4 pm          | 10 am          | 11 pm     | 19 am       |
| Performing mail merge                              | 1 h30    | 79 \$  | 24 pm   | 19 pm     | 24 am     | 23 pm     | 27 am     | -         | 4 pm              | 1 am         | 4 pm          | 10 am          | 11 pm     | 19 am       |
| Styles   | 3 h      | 79 \$  | 28 pm   | 20 am     | 25 pm     | 22 am     | 28 pm     | -         | 1 <sup>e</sup> am | 7 pm         | 13 am         | 10 pm          | 22 pm     | 8 am        |
| Word 2010/2013/2016/2019                           | 7 h 00   | 150 \$ | Self-training formula—licence available with access to videos and evaluations for a period of one year. |           |           |           |           |           |                   |              |               |                |           |             |
| <b>Office</b>                                      |          |        |   |           |           |           |           |           |                   |              |               |                |           |             |
| 365/2013/2016/2019                                 | Duration | Rate   | Sep. 2021   | Oct. 2021 | Nov. 2021 | Dec. 2021 | Jan. 2022 | Feb. 2022 | March 2022        | April 2022   | May 2022      | June 2022      | July 2022 | August 2022 |
| Office 365 User                                    | 3 h 30   | 90 \$  | 8 am V  | 26 pm     | 5 am L    | 7 pm      | 27 am     | 9 am L    | 23 am             | -            | 3 pm<br>31 pm | -              | 22 am     | -           |
| Transition to Office and what's news 2016          | 1 j      | 150 \$ | 15 V  | 14        | 23        | 10 L      | 26        | 15        | -                 | 19 L         | 30            | -              | 18        | 11 L        |
| One Drive  | 3 h      | 89 \$  | 1 am V  | 26 am     | 5 pm      | 7 am      | 27 pm     | 9 pm L    | 23 pm             | -            | 5 am          | 23 am L        | -         | -           |
| Teams  | 3 h      | 89 \$  | 1 am V  | 27 am     | 10 am     | 9 am L    | 20 am     | 2 am      | 3 am L            | -            | 5 am          | 6 am L         | -         | -           |
| Yammer   | 3 h      | 89 \$  | 1 pm V  | 27 pm     | 10 pm     | 9 pm L    | 20 pm     | 2 pm      | 3 pm L            | -            | 5 pm          | 6 pm L         | -         | -           |
| One Note   | 1 h 30   | 79 \$  | On request  |           |           |           |           |           |                   |              |               |                |           |             |
| Office 365 The collaborative work environnement    | 8 h 30   | 150 \$ | Self-training formula—licence available with access to videos and evaluations for a period of one year. |           |           |           |           |           |                   |              |               |                |           |             |
| Office 2013 essential skills after migration       | 9 h 50   | 150 \$ |   |           |           |           |           |           |                   |              |               |                |           |             |
| Office 2016 essential skills after migration       | 9 h 40   | 150 \$ |   |           |           |           |           |           |                   |              |               |                |           |             |



## Computer graphics & Web

Unless otherwise specified, all office automation courses are offered simultaneously, in French and English, in **Montreal, Quebec City, and in a virtual classroom**

| Adobe                          | Duration | Rate   | Sep. 2021   | Oct. 2021 | Nov. 2021 | Dec. 2021 | Jan. 2022  | Feb. 2022 | March 2022 | April 2022 | May 2022 | June 2022 | July 2022    | August 2022 |
|--------------------------------|----------|--------|---|-----------|-----------|-----------|------------|-----------|------------|------------|----------|-----------|--------------|-------------|
| Acrobat, Beginner              | 1 D      | 265 \$ | 9 V   | 21        | 2         | 1 L       | 7          | 3         | -          | 12 L       | 2        | 9         | 8            | 3 L         |
| Acrobat, Intermediate          | 1 D      | 265 \$ | -   | 22        | 3         | -         | 18 L       | 11        | 21         | -          | 10 L     | 10        | -            | 2 L         |
| Illustrator, Beginner          | 2 D      | 530 \$ | -   | 5-6       | 18-19     | 2-3 L     | -          | 24-25     | 24-25 L    | -          | 17-18    | -         | 6-7 L        | -           |
| Illustrator CC/CS6             | 8 h 20   | 265 \$ | Self-training formula—licence available with access to videos and evaluations for a period of one year. |           |           |           |            |           |            |            |          |           |              |             |
| InDesign, Beginner             | 2 D      | 530 \$ | -   | 26-27     | 30-1 L    | 16-17     | 20-21      | 16-17 L   | 29-30      | 13-14      | 13-14 L  | 7-8       | -            | 18-19       |
| InDesign CC/CS6                | 9 h 40   | 265 \$ | Self-training formula—licence available with access to videos and evaluations for a period of one year. |           |           |           |            |           |            |            |          |           |              |             |
| Photoshop, Beginner            | 2 d      | 530 \$ | 15-16 V   | 7-8       | 15-16     | 9-10 L    | 13-14      | -         | 22-23 L    | -          | 25-26    | -         | -            | -           |
| Photoshop CS6                  | 8 h 20   | 265 \$ | Self-training formula—licence available with access to videos and evaluations for a period of one year. |           |           |           |            |           |            |            |          |           |              |             |
| Dreamweaver                    | 2 D      | 530 \$ | On request  |           |           |           |            |           |            |            |          |           |              |             |
| Muse                           | 1 D      | 265 \$ | -   | -         | 8         | -         | -          | 10        | -          | -          | 11       | -         | -            | 11          |
| Captivate                      | 3 D      | 795 \$ | 27-29 V   | -         | -         | 6-8       | -          | -         | 16-18      | -          | 3-5      | -         | -            | 8-10        |
| Microsoft                      | Duration | Rate   | Sept. 2021  | Oct. 2021 | Nov. 2021 | Déc. 2021 | Janv. 2022 | Fév. 2022 | Mars 2022  | Avril 2022 | Mai 2022 | Juin 2022 | Juillet 2022 | Août 2022   |
| Publisher                      | 1 D      | 265 \$ | -   | 28        | -         | -         | 12         | -         | -          | 11         | -        | -         | 5            | -           |
| Foxit Phantom                  | Duration | Rate   | Sept. 2021  | Oct. 2021 | Nov. 2021 | Déc. 2021 | Janv. 2022 | Fév. 2022 | Mars 2022  | Avril 2022 | Mai 2022 | Juin 2022 | Juillet 2022 | Août 2022   |
| Foxit Phantom PDF Beginner     | 1 D      | 265 \$ | 17 V  | 29        | -         | 15 L      | -          | 4         | 25         | -          | -        | 16 L      | -            | -           |
| Foxit Phantom PDF Intermediate | 1 D      | 265 \$ | 24 V  | -         | 9         | -         | 5 L        | -         | -          | 5          | -        | 23 L      | -            | -           |

A partner of choice of Versalys, is a leader in Europe for its learning solutions!

## Marketing numérique

5 formations qui offrent des réponses aux exigences du marketing numérique!  
Offert à Montréal, Québec et en Classe virtuelle en français



Spécialisée en Webmarketing, Osmosia accompagne les entreprises à développer, optimiser, et déployer leur stratégie Web tant au niveau organisationnel que sur l'ensemble des plateformes de communication. Avec son volet formation, l'entreprise est reconnue pour son aisance à transmettre des solutions adaptées, pratiques et concrètes afin que les organisations puissent les intégrer dans leurs opérations quotidiennes. Ces formations sont aussi offertes sur mesure.

| Marketing Numérique                       | Duration | Rate   | Sep. 2021 | Oct. 2021 | Nov. 2021 | Dec. 2021 | Jan. 2022 | Feb. 2022 | March 2022 | April 2022 | May 2022 | June 2022 | July 2022 | August 2022 |
|---|----------|--------|-----------|-----------|-----------|-----------|-----------|-----------|------------|------------|----------|-----------|-----------|-------------|
| Planifier une refonte de site Web         | 1 j      | 445 \$ | 29        |           |           |           |           |           |            |            |          |           |           |             |
| Stratégie de marketing numérique          | 2 j      | 890 \$ | -         |           |           |           |           |           |            |            |          |           |           |             |
| Stratégie et planification de contenu Web | 1 j      | 445 \$ | -         |           |           |           |           |           | On request |            |          |           |           |             |
| Rédaction Web                             | 2 j      | 890 \$ | -         |           |           |           |           |           |            |            |          |           |           |             |
| Stratégie Médias sociaux                  | 1 j      | 445 \$ | 27        |           |           |           |           |           |            |            |          |           |           |             |

(F) available in French only

All our trainings are available in private.  
The contents can be adapted to the reality of your organization.  
Classes can be given in your environment, in our classrooms or in a virtual classroom.

Legend

|   |       |   |          |   |        |  |               |  |                    |
|---|-------|---|----------|---|--------|--|---------------|--|--------------------|
| L | Laval | M | Montreal | Q | Quebec |  | Virtual class |  | In-person training |
|---|-------|---|----------|---|--------|--|---------------|--|--------------------|



A team of 15 IT specialists share their practical knowledge and pedagogical skills with our clients.

*Unless otherwise specified, all IT courses are offered simultaneously, in French and English, in Montreal, Quebec City, and in a virtual classroom on the same dates.*

# Information Technology

| Microsoft Certifié                            | Duration   | Rate | Sep. 2021 | Oct. 2021  | Nov. 2021 | Dec. 2021 | Jan. 2022 | Feb. 2022 | March 2022 | April 2022 | May 2022 | June 2022 | July 2022 | August 2022 |                    |
|---|--|------|-----------|------------|-----------|-----------|-----------|-----------|------------|------------|----------|-----------|-----------|-------------|--------------------|
| <b>Business Intelligence &amp; SQL Server</b> |  |      |           |            |           |           |           |           |            |            |          |           |           |             |                    |
| 10985   | Introduction to SQL Databases                                | 3 D  | 1 605 \$  | -          | -         | 8-10      | -         | 24-26     | -          | -          | -        | 16-18     | -         | 13-15       | -                  |
| 10986   | Updating Your Skills to SQL Server 2016                      | 3 D  | 1 605 \$  | 29-1 V     | -         | 15-17     | -         | -         | 9-11       | -          | -        | 25-27     | -         | 25-27       | -                  |
| 10987   | Performance Tuning and Optimizing SQL Databases              | 4 D  | 2 140 \$  | -          | -         | 16-19     | -         | -         | 1-4        | -          | 11-14    | -         | 14-17     | -           | 23-26              |
| DA-100T00                                     | Analysing Data With Power BI                                 | 4 D  | 2 140 \$  | -          | 12-15     | -         | 20-23     | -         | -          | 1-4        | -        | 30-2      | -         | 19-22       | -                  |
| 20761   | Querying Data with Transact-SQL                              | 5 D  | 2 675 \$  | 13-17 V    | -         | 1-5       | -         | 17-21     | -          | -          | 4-8      | -         | -         | 4-8         | -                  |
| 20762   | Developing SQL Databases                                     | 5 D  | 2 675 \$  | -          | -         | -         | 6-10      | -         | 28-4       | -          | -        | 9-13      | -         | -           | 1 <sup>er</sup> -5 |
| 20764   | Administering a SQL Database Infrastructure                  | 5 D  | 2 675 \$  | 20-24 V    | -         | -         | 6-10      | -         | 14-18      | -          | 25-29    | -         | -         | 4-8         | 8-12               |
| 20765   | Provisioning SQL Databases                                   | 5 D  | 2 675 \$  | -          | -         | -         | 13-17     | -         | -          | 14-18      | -        | 2-6       | -         | -           | -                  |
| 20767   | Implementing a SQL Data Warehouse                            | 5 D  | 2 675 \$  | -          | 4-8       | -         | 13-17     | -         | 21-25      | -          | -        | -         | -         | 11-15       | -                  |
| <b>Exchange Server</b>                        |  |      |           |            |           |           |           |           |            |            |          |           |           |             |                    |
| 20345-1B                                      | Administering Microsoft Exchange Server 2016/2019            | 5 D  | 2 675 \$  | 13-17 V    | -         | 29-3      | -         | -         | 21-25      | -          | -        | -         | 6-10      | -           | -                  |
| 20345-2B                                      | Designing and Deploying Microsoft Exchange Server 2016 /2019 | 5 D  | 2 675 \$  | -          | -         | -         | -         | 3-7       | -          | -          | 4-8      | -         | -         | 4-8         | -                  |
| <b>Management Solution</b>                    |  |      |           |            |           |           |           |           |            |            |          |           |           |             |                    |
| 20703   | Administering System Center Configuration Manager and Intune | 5 D  | 2 675 \$  | -          | 18-22     | -         | -         | 10-14     | -          | -          | -        | 9-13      | -         | -           | 1 <sup>er</sup> -5 |
| <b>Sharepoint</b>                             |  |      |           |            |           |           |           |           |            |            |          |           |           |             |                    |
| 55199   | SharePoint 2016 End User Training                            | 3 D  | 1 605 \$  | 7-9 V      | -         | 22-24     | -         | -         | 2-4        | -          | -        | -         | 20-22     | -           | -                  |
| 20339-1                                       | Planning and Administering Sharepoint                        | 5 D  | 2 675 \$  | -          | -         | -         | 6-10      | -         | -          | 21-25      | -        | -         | -         | 18-22       | -                  |
| 55252   | Introduction to Sharepoint 2016                              | 1 D  | 535 \$    | 10 V       | -         | 12        | -         | -         | 25         | -          | -        | -         | 23        | -           | -                  |
| <b>Windows</b>                                |  |      |           |            |           |           |           |           |            |            |          |           |           |             |                    |
| 10982   | Supporting and Troubleshooting Windows 10                    | 5 j  | 2 675 \$  | -          | 25-29     | -         | -         | 31-4      | -          | -          | -        | 30-3      | -         | -           | 22-26              |
| 20694   | Virtualizing Enterprise Desktops and Apps                    | 5 j  | 2 675 \$  | 20-24 V    | -         | -         | 6-10      | -         | -          | 28-1       | -        | -         | 27-1      | -           | -                  |
| <b>Windows Server</b>                         |  |      |           |            |           |           |           |           |            |            |          |           |           |             |                    |
| WS-011T00                                     | Windows server 2019 Administration                           | 5 j  | 2 675 \$  | 13-17 V    | -         | 22-26     | -         | -         | 21-25      | -          | -        | -         | 13-17     | -           | -                  |
| 20740   | Installation, Storage, and Compute with Windows Server 2016  | 5 j  | 2 675 \$  | -          | 4-8       | -         | -         | 31-4      | -          | -          | 25-29    | -         | -         | 25-29       | -                  |
| 20741   | Networking with Windows Server 2016                          | 5 j  | 2 675 \$  | 20-24 V    | -         | -         | 6-10      | -         | -          | 14-18      | -        | -         | 6-10      | -           | -                  |
| 20742   | Identity with Windows Server 2016                            | 5 j  | 2 675 \$  | -          | -         | 1-5       | -         | -         | 7-11       | -          | -        | 2-6       | -         | -           | 15-19              |
| 10961   | Automating Administration with Windows PowerShell            | 5 j  | 2 675 \$  | -          | -         | -         | -         | 3-7       | -          | 28-1       | -        | -         | -         | 18-22       | -                  |
| 10969   | Active Directory Services with Windows Server                | 5 j  | 2 675 \$  | -          | -         | 29-3      | -         | 24-28     | -          | -          | -        | 16-20     | -         | -           | 29-2               |
| 20744   | Securing Windows server 2016                                 | 5 j  | 2 675 \$  | 13-17 V    | -         | -         | 13-17     | -         | 28-4       | -          | -        | -         | 27-1      | -           | -                  |
| 50255   | Rôles et comportements des GPO (Group Policy Object)         | 5 j  | 2 675 \$  | -          | 25-29     | -         | -         | 24-28     | -          | -          | -        | 9-13      | -         | 4-8         | -                  |
| <b>Azure</b>                                  |  |      |           |            |           |           |           |           |            |            |          |           |           |             |                    |
| AZ-104T00                                     | Microsoft Azure Administrator                                | 4 j  | 2 140 \$  | 7-10 V     | 25-28 V   | -         | -         | 11-14     | -          | -          | 5-8      | -         | -         | -           | -                  |
| AZ-300T00                                     | Microsoft Azure Architecture and Technologies                | 5 j  | 2 675 \$  | On request |           |           |           |           |            |            |          |           |           |             |                    |

# Information Technology



Unless otherwise specified, all IT courses are offered simultaneously, in French and English, **in Montreal, Quebec City, and in a virtual classroom** on the same dates.



Active for more than 15 years, Kéréon has established itself as a choice provider of information security training in Quebec and elsewhere in the world. Whether you need an information security certificate, want to perfect your detection and defence techniques or need an introduction to information security, Kéréon provides quality services and education by information security professionals. All services are provided in an appropriate environment, in virtual format or in your own offices, designed to meet your requirements. **Training is available in virtual classroom.**

Kereon has been a partner of Versalys for over 15 years.

## Security

| Duration   | Rate | Sep. 2021 | Oct. 2021 | Nov. 2021 | Dec. 2021 | Jan. 2022 | Feb. 2022 | March 2022 | April 2022 | May 2022 | June 2022 | July 2022 | August 2022 |
|--|------|-----------|-----------|-----------|-----------|-----------|-----------|------------|------------|----------|-----------|-----------|-------------|
| CISSP® (Certified Information Systems Security Professional) | 5 D  | 3 150 \$  |           |           |           |           |           |            |            |          |           |           |             |
| CEH® v10   | 5 D  | 3 550 \$  |           |           |           |           |           |            |            |          |           |           |             |

On request

For virtual classroom registration the \$ 2750 rate will apply.  
Visit the Security category of our website for other training available.



Recognized for their responsiveness (constant updating) and the quality of their equipment for over 10 years, Ahead Technology is a major player in the field and the company is regularly consulted for their expertise. With the most comprehensive equipment on the market, their equipment far exceeds requirements. The experience of their instructors allows them to replace theory with exercises, real-life examples and knowledge transfer. Their clients are located in North America, Europe and Asia. They provide excellence through quality services, partnerships and focusing on their customers.

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## Itil®

| Duration   | Rate | Sep. 2021 | Oct. 2021 | Nov. 2021 | Dec. 2021 | Jan. 2022 | Feb. 2022 | March 2022 | April 2022 | May 2022 | June 2022 | July 2022 | August 2022 |
|--|------|-----------|-----------|-----------|-----------|-----------|-----------|------------|------------|----------|-----------|-----------|-------------|
| ITIL® 2011 Foundation Certification Program*                   | 3 D  | 1 725 \$  | 14-16 V   | -         | -         | 8-10      | -         | -          | 16-18      | -        | -         | 1-3       | -           |
| ITIL® V4 Foundation Certification Program*                     | 3 D  | 1 725 \$  | -         | 20-22     | -         | -         | 19-21     | -          | -          | 11-13    | -         | -         | 13-15       |
| ITIL® 4 Awareness for Decision Makers                          | 1 D  | 495 \$    | -         | -         | 25        | -         | -         | 24         | -          | -        | 27        | -         | -           |
| ITIL® 4 Foundation Bridging Certification Program *            | 1 D  | 795 \$    | 23 V      | -         | -         | 7         | -         | -          | -          | -        | 17        | -         | -           |
| ITIL® 4 Overview (Non-certificate Program)                     | 1 D  | 495 \$    | -         | 6         | -         | -         | 22        | -          | -          | 22       | -         | -         | 19          |
| ITIL® 2011 Service Strategie certification Program             | 3 D  | 2 826 \$  | 21-23 V   | -         | -         | 1-3       | -         | -          | 23-25      | -        | -         | 8-9       | -           |
| ITIL® 2011 Serviction Transition certification Program         | 3 D  | 2 826 \$  | -         | -         | 17-19     | -         | -         | 2-4        | -          | -        | 11-13     | -         | -           |
| ITIL® 2011 Service Operation Certification Program             | 3 D  | 2 826 \$  | -         | 27-29     | -         | -         | 12-14     | -          | -          | 6-8      | -         | -         | 6-8         |
| ITIL® 2011 Continual Service Improvement Certification Program | 3 D  | 2 826 \$  | -         | -         | 24-26     | -         | -         | 9-11       | -          | -        | 18-20     | -         | -           |

**\* Are you interested in self-training? Contact your Director of Business Development.**

**Note: \$ 125 must be added to the virtual training sessions due to an increase in the fees related to the exams**



Malicis has been a partner of Versalys for over 5 years.

Malicis is the reference in information technology consulting firms.

The Malicis team is composed of the top CITRIX experts in the field of virtual infrastructure.

## CITRIX

| Duration   | Rate | Sep. 2021 | Oct. 2021 | Nov. 2021 | Dec. 2021 | Jan. 2022 | Feb. 2022 | March 2022 | April 2022 | May 2022 | June 2022 | July 2022 | August 2022 |
|--|------|-----------|-----------|-----------|-----------|-----------|-----------|------------|------------|----------|-----------|-----------|-------------|
| Citrix Xendeskop/Xen App 7.x - Administration et gestion des applications <sup>F</sup> | 5 D  | 3 500 \$  |           |           |           |           |           |            |            |          |           |           |             |
| Citrix Xendeskop/Xen App 7.x - Installation & configuration <sup>F</sup>               | 5 D  | 3 500 \$  |           |           |           |           |           |            |            |          |           |           |             |

On request

On request

(F) Available in French only



## Business Writing



In our everyday work, writing short or long texts can be a challenge in one or more aspects. Our experts in written communication offer workshops to focus on helping you develop the skills you need.

| For everyone   | Duration | Rate   | Sep. 2021   | Oct. 2021          | Nov. 2021 | Dec. 2021        | Jan. 2022  | Feb. 2022 | March 2022 | April 2022 | May 2022 | June 2022  | July 2022  | August 2022 |  |
|--|----------|--------|-------------|--------------------|-----------|------------------|------------|-----------|------------|------------|----------|------------|------------|-------------|--|
| <b>Business Writing</b>  |          |        |             |                    |           |                  |            |           |            |            |          |            |            |             |  |
| Prise de notes, compte rendu et procès-verbal <sup>F</sup>     | 1 j      | 495 \$ | -           | 6-7 am V           | 10 M      | 10 Q             | 12-13 pm V | 23 M      | 16-17 pm V | 7-8 am V   | 19 Q     | 16-17 am V | 14 M       | -           |  |
| Concevoir une documentation technique <sup>F</sup>             | 1 j      | 495 \$ | 2-3 am V    | -                  | 9 M       | -                | 20-21 am V | -         | 28 Q       | 21-22 am V | 27 M     | -          | 12-13 pm V | -           |  |
| Grammaire anglaise   | 2 j      | 890 \$ | 6 au 9 pm V | -                  | 22-23 M   | -                | -          | 8-9 M     | -          | -          | 6-7 V    | -          | 12-13 am V | -           |  |
| Démystifier l'accord du participe passé <sup>F</sup>           | 3 h 30   | 250 \$ | 29 am V     | 13 am M            | 3 am V    | 8 am Q           | 20 am V    | 10 am M   | 9 am V     | 5 am M     | 20 am Q  | -          | 7 am V     | -           |  |
| Réviser les principales règles de grammaire <sup>F</sup>       | 3 h 30   | 250 \$ | 29 pm V     | 13 pm M            | 3 pm V    | 8 pm Q           | 20 pm V    | 10 pm M   | 9 pm V     | 5 pm M     | -        | -          | 7pm V      | -           |  |
| Respecter les conventions typographiques <sup>F</sup>          | 3 h 30   | 250 \$ | 30 am V     | 14 am M            | 4 am V    | 9 am Q           | 14 am V    | 16 am M   | 23 am V    | 6 am M     | -        | 15 am V    | -          | -           |  |
| Rédiger des textes concis <sup>F</sup>                         | 3 h 30   | 250 \$ | -           | 6 pm V             | 17 am V   | 15 am V          | 19 am V    | 9 am M    | 10 am V    | 22 am V    | 18 pm Q  | -          | 8 am V     | -           |  |
| Rapport : apprendre à bien structurer sa démarche <sup>F</sup> | 3 h 30   | 250 \$ | -           | 7 pm V             | 17 pm V   | 15 pm V          | 19 pm V    | 9 pm M    | 23 pm V    | 22 pm V    | 18 am Q  | -          | 8 pm V     | -           |  |
| Optimiser la révision de ses écrits <sup>F</sup>               | 3 h 30   | 250 \$ | 30 pm V     | 18 am V<br>14 pm V | 4 pm V    | 1 am V<br>9 pm Q | 14 pm V    | 16 pm M   | 10 pm V    | 6 pm M     | 20 pm Q  | 15 pm V    | -          | -           |  |
| ■ ■ (F) available in French only                               |          |        |             |                    |           |                  |            |           |            |            |          |            |            |             |  |

## Skill development and organizational development



*In collaboration with CFC Group for over 5 years, Versalys is proud to promote this wide range of courses.*

For over 50 years, Groupe CFC has been recognized in Quebec as the gold standard for developing the skills of executives and professionals at all levels. We provide our clients with a range of training courses focused on today's issues, including counselling, corporate training, custom learning programs, coaching or public sessions.

| Virtual Classroom                                   | Duration | Rate   | Sep. 2021 | Oct. 2021 | Nov. 2021 | Dec. 2021 | Jan. 2022 | Feb. 2022 | March 2022 | April 2022 | May 2022 | June 2022 | July 2022 | August 2022 |  |
|---|----------|--------|-----------|-----------|-----------|-----------|-----------|-----------|------------|------------|----------|-----------|-----------|-------------|--|
| <b>In times of turbulence</b>                       |          |        |           |           |           |           |           |           |            |            |          |           |           |             |  |
| Managing your Teams Remotlyly                       | 2 h      | 195 \$ | -         | -         | 23 pm     | -         | -         | -         | -          | -          | -        | -         | -         | -           |  |
| Remote Work Performance                             | 1 h 30   | 149 \$ | -         | 6 pm      | -         | -         | -         | -         | -          | -          | -        | -         | -         | -           |  |
| ■ ■ Visit our website for other training available. |          |        |           |           |           |           |           |           |            |            |          |           |           |             |  |



# versalys

Technologies  
Soft Skills

Versalys has been providing IT and office automation training for over 35 years.

The strength of  
a Versalys

By joining forces to combine our strengths and expertise with those of choice partners, Versalys offers a wide range of approaches to develop complementary skills

**NOVA**CONCEPT

The creative team that works miracles in developing skills through technology.

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