

DON'T JUST ACHIEVE  
YOUR GOALS...  
**EXCEED THEM**

# Offer Training

Virtual class | Montreal | Quebec | Laval

2022

23



**Versalys first  
le choice for  
businesses, is now**

All of the skills development solutions  
you need are within reach :

- Public and private training
- Customized training, coaching
- Oneline training
- Self-training
- Customized webinaire

**versalys**

INFORMATION TECHNOLOGY | OFFICE AUTOMATION  
COMPUTER GRAPHICS AND WEB | BUSINESS WRITING  
SKILL DEVELOPMENT AND ORGANIZATIONAL DEVELOPMENT



A team of 40 experienced instructors are available for your training needs!

Unless otherwise specified, all office automation courses are offered simultaneously, in French and English, in **Montreal, Quebec City, and in a virtual classroom.**

## Office automation

Microsoft	Duration	Rate	June 2022	July 2022	August 2022	Sept. 2022	Oct. 2022	Nov. 2021	Dec. 2022	Jan. 2023	Feb. 2023	Mar. 2023	April 2023	May 2023
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### Windows

Available soon

Beginner regular	1 D	150 \$	3	-	24 L	-	7 L	25	-	-	-	-	-	-
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### Access

Beginner	2 D	300 \$	-	19-20	25-26 L	-	4-5 L	2-3	-	23-24	23-24 Q	9-10	6-7 L	11-12
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Intermediare	2 D	300 \$		28-29	-	20-21	-	15-16 L	-	25-26	-	16-17	-	16-17
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Avanced (VBA)	2 D	590 \$	16-17 L	-	17-18	8-9	11-1	-	8-9 L	-	-	-	-	-
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Access	10 H 15	150 \$	Self-training formula • Licence available for a period of one year • Access to videos and evaluations											
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### Excel

Beginner for professionals	1 D	150 \$	8	8 L	22	2	14	11 22 L	9	16	17	24	26	11
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Beginner regular	2 D	300 \$	1-2 L	14-15	15-16	13-14	6-7 25-26 V	3-4 23-24	15-16 L	17-18	15-16	7-8	11-12 25-26	18-19
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Intermediate	2 D	300 \$	9-10 15-16	6-7 21-22 L	3-4 29-30	8-9 15-16 27-28	19-20	14-15 30-1 L	7-8 21-22	30-31	2-3 27-28	1-2 28-29	13-14 19-20 L	4-5 24-25
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Avanced (VBA)	2 D	590 \$	28-29	13-14 L	31-1	29-30	6-7 13-14	9-10 21-22	1-2 L	26-27	9-10	23-24	27-28 L	30-31
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Dashboard	2 D	590 \$	6-7	27-28	8-9	22-23	5-6	10-11	-	-	-	-	-	-
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Power Pivot	1 D	295 \$	22	-	22	2	25	8	14					
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Excel Complex calculation workshop	3 H	250 \$	3 am L	22 am	23 am	22 am	3 am	11 am	16 am L	-	-	-	-	-
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Excel Pivot table report	3 H	250 \$	3 pm L	22 pm	23 pm	22 pm	3 pm 18 pm	11 pm	16 pm L	-	-	-	-	-
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### Excel (only Virtual Classroom)

Excel Automate a workbook	1 H 30	79 \$	-	14 am	-	22 am	-	18 am	-	-	-	-	-	-
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Excel Pivot table	1 H 30	79 \$	-	14 am	-	22 am	-	18 am	-	-	-	-	-	-
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Excel Beginner Part 1	3 H	79 \$	-	22 am	12 am	20 am	3 am 21 am	3 pm	-	-	-	-	-	-
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Excel Beginner Part 2	3 H	79 \$	3 am 21 am	22 pm	12 pm	20 pm	3 pm 28 pm	18 am	-	-	-	-	-	-
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Excel Workbook	3 H	79 \$	22 am	21 pm	11 am	16 pm	17 pm	4 am	15 pm	-	-	-	-	-
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Excel Data base and pivot table	3 H	79 \$	21 pm	29 am	11 pm	13 am	24 am	4 am	9 am	-	-	-	-	-
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Excel Avanced functions	3 H	79 \$	6 am	11 pm	-	16 am	6 pm	3 am 28 pm	9 pm	-	-	-	-	-
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Excel Charts	3 H	79 \$	29 am	28 pm	-	-	21 pm	18 am	8 am	-	-	-	-	-
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Excel Macro command	3 H	149 \$	14 am	7 pm	4 am	6 pm	31 am	17 pm	14 am	-	-	-	-	-
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Excel VBA 1	3 H	149 \$	14 pm	7 am	4 pm	6 am	28 am	17 am	14 pm	-	-	-	-	-
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Excel VBA 2	3 H	149 \$	13 pm	5 am	5 am	13 pm	31 pm	16 am	15 am	-	-	-	-	-
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Excel The dialog boxes	3 H	149 \$	13 am	5 pm	5 pm	14 am	24 pm	18 pm	8 pm	-	-	-	-	-
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Excel 2010, 2013, 2016, 2019	13 H 10	150 \$	Self-training formula • Licence available for a period of one year • Access to videos and evaluations											
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Legend

L	Laval	M	Montreal	Q	Quebec		Virtual Classroom		In-person training
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Microsoft	Duration	Rate	June 2022	July 2022	August 2022	Sept. 2022	Oct. 2022	Nov. 2021	Dec. 2022	Jan. 2023	Feb. 2023	Mar. 2023	April 2023	May 2023
<b>Outlook</b>														
Beginner	1 D	150 \$	7 L - V	21	-	21	26	25	7 L - V	25	15	22	5	5
Intermediate	1 D	150 \$	-	26	18 L - V	27	31 M	4	9	17 Q	10	10 M	7 L - V	5 M 30 V
Outlook 2010, 2013, 2016, 2019		150 \$	Self-training formula • Licence available for a period of one year • Access to videos and evaluations											
<b>PowerPoint</b>														
Beginner for professionals	1 D	150 \$	8L	6	30	-	14	-	9 L - V	-	16 Q - V	-	21 M - V	-
Beginner regular	2 D	300 \$	16-17 29-30	-	-	15-16	-	16-17	-	10-11 L - V	-	6-7	-	1-2
Intermediate	2 D	300 \$	2-3 L	27-28	10-11 L	-	5-6	24-25	5-6 L	16-17	-	1-2	11-12	-
<b>PowerPoint (only Virtual Classroom)</b>										Available soon				
Beginner part 1	3 H	79 \$	13 am	4 pm	3 am	13 pm	3 am	7 am	2 pm	-	-	-	-	-
Beginner Part 2	3 H	79 \$	23 pm	29 am	23 pm	28 am	18 pm	14 pm	13 am	-	-	-	-	-
Quickly create a presentation	1 H 30	79 \$	14 am	-	23 am	-	18 am	-	22 pm	-	-	-	-	-
Use masks	1 H 30	79 \$	14 pm	-	23 am	-	18 am	-	22 pm	-	-	-	-	-
PowerPoint 2010, 2013, 2016, 2019	13 H 10	150 \$	Self-training formula • Licence available for a period of one year • Access to videos and evaluations											
<b>Project</b>														
Beginner	2 D	590 \$	1-2	7-8 L	-	14-15 fr. 15-16 an.	12-13	14-15 L	14-15	-	23-24	-	19-20 L	16-17
Intermediate	1 D	295 \$	21	-	4 L	-	28	-	19 L	-	-	-	-	-
Initiation aux principes de gestion de projets et MS Project	3 D	1 485 \$	-	-	-	14 au 16	-	-	14 au 16	-	-	-	-	-
Méthodologie et mise en pratique avec Project 2016	3 H 46	295 \$	Self-training formula • Licence available for a period of one year • Access to videos and evaluations											
<b>Visio</b>														
Beginner	1 D	150 \$	1	5	2 L	2	17	8 L	-	-	-	-	-	-
<b>Word</b>														
Beginner for professionals	3 H	79 \$	15	12	23 L	30	13	30	20 L	-	13	20	6	31 L
Beginner regular	3 H	79 \$	20-21	14-15 L	8-9	12-13	19-20	14-15	5-6	-	2-3	23-24	3-4	18-19
Intermediate	3 H	79 \$	28-29	25-26	16-17 L	29-30	-	21-22 L	14-15	9-10	9-10	13-14	11-12 L	29-30
Avanced	3 H	79 \$	8-9	-	30-31	22-23	6-7	28-29	20-21 L	-	-	-	-	-
<b>Word (only Virtual Classroom)</b>										Available soon				
Tables	1 H 30	79 \$	10 am	11 pm	19 am	21 pm	19 pm	18 am	19 pm	-	-	-	-	-
Performing mail merge	1 H 30	79 \$	10 am	11 pm	19 am	21 pm	19 pm	18 am	19 pm	-	-	-	-	-
Styles	3 H	79 \$	10 pm	22 pm	8 am	28 pm	20 am	18 pm	19 am	-	-	-	-	-
Word 2010, 2013, 2016, 2019	7 H	150 \$	Self-training formula • Licence available for a period of one year • Access to videos and evaluations											
<b>Office 365 2013, 2016, 2019</b>														
Office 365 User	3 H 30	149 \$	-	22 am V - M	-	8 am V - M	26 pm V - M	4 am M	7 pm V - M	-	-	-	-	-
One Drive	3 H	149 \$	23 am L	-	-	2 am V - M	26 am V - M	4 pm V - M	12 am V - M	-	-	-	-	-
Teams	3 H	149 \$	6 am L	-	-	1 am V - M	27 am V - M	7 am V - M	16 am V - M	-	-	-	-	-
Teams Intermediate	2 x 3 H	295 \$	-	-	11,12 pm - V	-	-	23,24 am - V	-	-	-	-	-	-
One Note	3 H	149 \$	6 pm L	-	-	1 pm V - M	27 pm V - M	7 pm V - M	16 pm V - M	-	-	-	-	-
Planner & To Do	3 H	149 \$	23 pm	-	-	2 pm V - M	26 pm V - M	4 am V - M	12 pm V - M	-	-	-	-	-
Office 365 The collaborative work environnement	8 H 30	150 \$	Self-training formula • Licence available for a period of one year • Access to videos and evaluations											
Office essential skills after migration	9 H 50	150 \$	Self-training formula • Licence available for a period of one year • Access to videos and evaluations											

# Computer graphics & Web



Using the various tools included with this software as recommended !

*Unless otherwise specified, all office automation courses are offered simultaneously, in French and English, in Montreal, Quebec City, and in a virtual classroom.*

Adobe	Duration	Rate	June 2022	July 2022	August 2022	Sept. 2022	Oct. 2022	Nov. 2021	Dec. 2022	Jan. 2023	Feb. 2023	Mar. 2023	April 2023	May 2023
			Available soon											
Acrobat, Beginner	1 D	295 \$	9	8	3 L	9	31	2	1 L	-	3	-	12	2
Acrobat, Intermediate	1 D	295 \$	10	-	2 L	-	21	3	-	-	-	-	-	-
Illustrator, Beginner	2 D	590 \$	-	6-7 L	-	-	5-6	17-18	1-2 L	-	-	-	-	-
 Illustrator CC/CS6	8 H 20	295 \$	Self-training formula • Licence available for a period of one year • Access to videos and evaluations											
InDesign, Beginner	2 D	590 \$	7-8	-	18-19	-	26-27	31-1 L	15-16	-	-	-	-	-
 InDesign CC/CS6	9 H 40	295 \$	Self-training formula • Licence available for a period of one year • Access to videos and evaluations											
Photoshop, Beginner	2 D	590 \$	-	-	-	15-16	7-8	15-16	8-9 L	-	-	-	-	-
 Photoshop CS6	8 H 20	295 \$	Self-training formula • Licence available for a period of one year • Access to videos and evaluations											
Dreamweaver	2 D	On demand												
Muse	1 D	295 \$	11	-	-	11	-	-	8	-	-	-	-	-
Captivate	3 D	885 \$	3-5	-	-	8-10	26-28	-	-	6-8	-	-	-	-
<b>Microsoft</b>														
Publisher	1 D	295 \$	-	5	-	-	28	-	-	-	-	-	-	-
<b>Foxit Phantom</b>														
Foxit Phantom PDF Beginner	1 D	295 \$	16 V	-	-	16 V	28 V	-	15 V	-	-	-	-	-
Foxit Phantom PDF Intermediate	1 D	295 \$	23 V	-	-	23 V	-	9 V	-	-	-	-	-	-



**A partner of choice of Versalys, is a leader in Europe for its e-learning solutions!**

5 formations qui offrent des réponses aux exigences du marketing numérique!

*Offert à Montréal, Québec et en Classe virtuelle en français*

Spécialisée en Webmarketing, **Osmosia** accompagne les entreprises à développer, optimiser, et déployer leur stratégie Web tant au niveau organisationnel que sur l'ensemble des plateformes de communication. Avec son volet formation, l'entreprise est reconnue pour son aisance à transmettre des solutions adaptées, pratiques et concrètes afin que les organisations puissent les intégrer dans leurs opérations quotidiennes. Ces formations sont aussi offertes sur mesure.

## Marketing numérique



**Osmosia** joint l'équipe des collaborateurs de Versalys en élargissant ainsi l'offre.

Marketing numérique <sup>F</sup>	Duration	Rate	June 2022	July 2022	August 2022	Sept. 2022	Oct. 2022	Nov. 2021	Dec. 2022	Jan. 2023	Feb. 2023	Mar. 2023	April 2023	May 2023
Planifier une refonte de site Web	1 D													
Stratégie de marketing numérique	2 D													
Stratégie et planification de contenu Web	1 D													
Rédaction Web	2 D													
Stratégie Médias sociaux	1 D													

<sup>F</sup> available in French only

**All our trainings are available in private. The contents can be adapted to the reality of your organization. Classes can be given in your environment, in our classrooms or in a virtual classroom.**

# Information Technology



A team of 15 IT specialists share their practical knowledge and pedagogical skills with our clients.

*Unless otherwise specified, all IT courses are offered simultaneously, in French and English, in Montreal, Quebec City, and in a virtual classroom on the same dates.*

Microsoft Certified		Duration	Rate	June 2022	July 2022	August 2022	Sept. 2022	Oct. 2022	Nov. 2021	Dec. 2022	Jan. 2023	Feb. 2023	Mar. 2023	April 2023	May 2023
<b>Azure</b>											Available soon				
AZ-104 T00	Microsoft Azure Administrator	4 D	2 140 \$	-	-	-	6-9	-	-	-	-	-	-	-	-
AZ-305 T00	Microsoft Azure Architecture and Technologies	4 D	2 140 \$	-	-	-	-	17-20	-	-	-	-	-	-	-
AZ-500	Microsoft Azure Security Technologies	4 D	2 140 \$	-	-	23-26	-	-	-	12-16	-	-	-	-	-
MD-101T00	Managing Modern Desktops	5 D	2 675 \$	-	-	-	26-30	-	-	-	-	-	-	-	-
-AZ-900 T00-AC	Microsoft Azure Data Fundamentals	2 D	1 070 \$	-	28-29	-	-	-	21-22	-	-	-	-	-	-
<b>Sharepoint</b>															
55199	SharePoint 2016 End User Training	3 D	1 605 \$	20-22	-	-	7-9	-	23-24	-	-	-	-	-	-
55252	Introduction to Sharepoint 2016	1 D	535 \$	23	-	-	12	-	-	19	-	-	-	-	-
<b>Windows</b>															
50255	Rôles et comportements des GPO (Group Policy Object)	5 D	2 675 \$	-	4-8	-	-	24-28	-	-	-	-	-	-	-



Ahead Technology has been a partner of Versalys for over 15 years.



Active for more than 15 years, Kereon has established itself as a choice provider of information security training in Quebec and elsewhere in the world. Whether you need an information security certificate, want to perfect your detection and defence techniques or need an introduction to information security, Kereon provides quality services and education by information security professionals. All services are provided in an appropriate environment, in virtual format or in your own offices, designed to meet your requirements. **Training is available in virtual classroom.**

Security	Duration	Rate	June 2022	July 2022	August 2022	Sept. 2022	Oct. 2022	Nov. 2021	Dec. 2022	Jan. 2023	Feb. 2023	Mar. 2023	April 2023	May 2023
CISSP® (Certified Information Systems Security Professional)	5 D	3 150 \$*	-	-	29-8	-	21-25	-	-	-	-	-	-	-
CEH® v10	5 D	3 350 \$	-	-	-	-	17-21	-	-	-	-	-	-	-
CND	5 D	3 350 \$	-	-	26-30	-	-	-	-	-	-	-	-	-
CHFI	5 D	3 350 \$	-	-	-	-	-	14-18	-	-	-	-	-	-
IPractical introduction to the field of Cybersecurity	1 D	450 \$	17	-	-	-	14	-	-	-	-	-	-	-
Cyber Security training for administrators and IT infrastructure resources	1D	450 \$	-	-	26	-	-	-	2	-	-	-	-	-

Available soon

Visit the Security category of our website for other training available.  
\*The cost of the certification exam is EXCLUDED of the training costs.



Recognized for their responsiveness (constant updating) and the quality of their equipment for over 10 years, Ahead Technology is a major player in the field and the company is regularly consulted for their expertise. With the most comprehensive equipment on the market, their equipment far exceeds requirements. The experience of their instructors allows them to replace theory with exercises, real-life examples and knowledge transfer. Their clients are located in North America, Europe and Asia. They provide excellence through quality services, partnerships and focusing on their customers.

**Ahead Technology** has been a partner of Versalys for over 15 years.

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Itil®	Duration	Rate	June 2022	July 2022	August 2022	Sept. 2022	Oct. 2022	Nov. 2021	Dec. 2022	Jan. 2023	Feb. 2023	Mar. 2023	April 2023	May 2023
IITIL® V4 Foundation Certification Program	3 D	1 850 \$	-	13-15	-	-	19-21	-	-	Available soon				
ITIL® 4 Awareness for Decision Makers	1 D	495 \$	-	-	26	-	-	25	-					
ITIL® 4 Overview (Non-certificate Program)	1 D	495 \$	-	19	-	-	6	-	-					

\* Are you interested in self-training? Contact your Director of Business Development.



**Malicis** est partenaire de Versalys depuis plus de 5 ans.

**Malicis** est une firme de référence en consultation des technologies de l'information. L'équipe de **Malicis** est composée des meilleurs experts CITRIX dans le domaine de l'infrastructure virtuelle.

Citrix <sup>F</sup>	Duration	Rate	June 2022	July 2022	August 2022	Sept. 2022	Oct. 2022	Nov. 2021	Dec. 2022	Jan. 2023	Feb. 2023	Mar. 2023	April 2023	May 2023
Citrix Xendesktop/Xen App 7.x - Administration et gestion des applications	5 D	3 500 \$	On request											
Citrix Xendesktop/Xen App 7.x - Installation & configuration	5 D	3 500 \$	On request											

<sup>F</sup> Available in french only

## Project management



GPBL is a partner of Versalys for over 15 years.

Dedicated to improving the performance of organizations and individuals and thanks to a team of experienced PMP certified trainers, GP BL provides training in organizational project management that can be specifically applied to participants' activities, in-line with PMI standards and best practices. GP BL strives to pass along real life experience and to promote the transfer of knowledge.

Project Management	Duration	Rate	June 2022	July 2022	August 2022	Sept. 2022	Oct. 2022	Nov. 2021	Dec. 2022	Jan. 2023	Feb. 2023	Mar. 2023	April 2023	May 2023
Managing Project Costs <sup>F</sup>	2 j	990 \$	-	-	-	Available soon								
Managing Project Risks	2 j	990 \$	-	-	-									
Project Management Methodology	2 j	990 \$	10 et 13	18-19	-									
Basic Project Management - Tools and Techniques	4 x 3 h	990 \$	8,9,15 et 16 am	6,7,13 et 14 am	10,11,17 et 18 am									
Integrated Project Management Methodology IPMM	4 j 8 x 3 h	1 980 \$	-	-	-									
PMP Certification Preparation	5 j	2 475 \$	-	-	-									

<sup>F</sup> Available in french only

# Personal efficiency



Over the last 10 years, our team has helped more than 30,000 people recover over 1,798,000 hours in efficiency. We provide non-traditional training. Discover our hybrid formula by attending in-class courses with online content, or self-train using our videos and online tools. This is how you can recover up to two hours of efficiency per day!

IMPROOV Program	Duration	Rate	June 2022	July 2022	August 2022	Sept. 2022	Oct. 2022	Nov. 2021	Dec. 2022	Jan. 2023	Feb. 2023	Mar. 2023	April 2023	May 2023
OneNote like aa PRO Hybrid Formula - Virtual classroom and online content	2 x 1 h 30	297 \$	9, 16 am	-	-	23, 30 am	19, 26 pm	3, 10 am	9, 16 am				Available soon	
Self-training - Oneline content only		197 \$	Licence available with access to videos and for a period of one year.											
Outlook like a PRO Hybrid Formula - Virtual classroom and online content	3 x 1 h 30	697 \$	1, 8, 15 pm	5, 12, 19 am	9, 16, 23 am	20, 27, 4 oct. am	11, 18, 25 am	16, 23, 30 am	5, 12, 19 am				Available soon	
Self-training - Oneline content only		197 \$	Licence available with access to videos and for a period of one year.											
Teams like a PRO Hybrid Formula - Virtual classroom & oneline content	2 x 1 h 30	297 \$	21, 28 am	13, 20 am	11, 18 am	14, 21 EN am	6, 13 am	8, 15 am	6, 13 am				Available soon	
Self-training - Oneline content only		197 \$	Licence available with access to videos and for a period of one year.											
Efficace like a Pro Hybrid Formula - Virtual classroom & oneline content	5 x 2 h	1497 \$				1, 8, 15, 22, 29 pm		1, 8, 15, 22, 29 pm						

# Business Writing



In our everyday work, writing short or long texts can be a challenge in one or more aspects. Our experts in written communication offer workshops to focus on helping you develop the skills you need.

For everyone	Duration	Rate	June 2022	July 2022	August 2022	Sept. 2022	Oct. 2022	Nov. 2021	Dec. 2022	Jan. 2023	Feb. 2023	Mar. 2023	April 2023	May 2023
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## Business Writing

Prise de notes, compte rendu et procès-verbal (F)	1 j	495 \$	16-17 am V	14 M	-	-	4-5 am V	10 M	9 Q	18-19 pm V	21 M	14-15 pm V	4 Q	24-25 am V
Concevoir une documentation technique (F)	1 j	495 \$	-	12-13 pm V	-	1-2 am V	-	9 M	19-20 pm V	19 L	-	27-28 pm V	21 Q	18-19 am V
English Grammaire	2 j	890 \$	-	12-13 am V	-	13 au 16 pm V	-	22-23 M	-	-	22-23 M	-		
Démystifier l'accord du participe passé (F)	3 h 30	250 \$	-	6 am V	-	29 am V	11 am M	3 am V	8 am Q	11 am M	3 am V	8 am Q		
Réviser les principales règles de grammaire (F)	3 h 30	250 \$	-	7 pm V	-	29 pm V	11 pm M	3 pm V	8 pm Q	11 pm M	3 pm V	8 pm Q		
Respecter les conventions typographiques (F)	3 h 30	250 \$	15 am V	-	-	28 am V	12 am M	4 am V	7 am Q	12 am M	4 am V	7 am Q	Available soon	
Rédiger des textes concis (F)	3 h 30	250 \$	-	5 am V	-	-	18 pm V	17 am V	15 am V	18 pm V	17 am V	15 am V		
Rapport : apprendre à bien structurer sa démarche (F)	3 h 30	250 \$	-	5 pm V	-	-	19 pm V	17 pm V	15 pm V	19 pm V	17 pm V	15 pm V		
Optimiser la révision de ses écrits (F)	3 h 30	250 \$	15 pm V	-	-	28 pm V	18 am V 12 pm M	4 pm V	1 am V 7 pm Q	18 am V 12 pm M	4 pm V	1 am V 7 pm Q		

(F) available in French only

In collaboration with CFC Group for over 5 years, Versalys is proud to promote this wide range of courses.

For over 50 years, Groupe CFC has been recognized in Quebec as the gold standard for developing the skills of executives and professionals at all levels. We provide our clients with a range of training courses focused on today's issues, including counselling, corporate training, custom learning programs, coaching or public sessions.

## Skill development and organizational development



Virtual Class-Room and In-person training	Duration	Rate	June 2022	July 2022	August 2022	Sept. 2022	Oct. 2022	Nov. 2021	Dec. 2022	Jan. 2023	Feb. 2023	Mar. 2023	April 2023	May 2023
Actualisation des habiletés de gestion	2 j	990 \$	-	-	-	-	12, 13 M	-	6, 7 Q	-	-	-	-	-
Animer efficacement une réunion virtuelle	1 h 30	149 \$	-	19 am	-	-	-	8 am	-	-	-	16 am	-	-
Apprendre à gérer son stress et son énergie (pour tous)	2 h 30	225 \$	-	-	-	21 am	-	-	-	-	-	14 am	-	-
Authenticité en management	30 h	3 195 \$	-	-	-	-	5 oct. début cohorte	-	-	-	-	15 mars début cohorte	-	-
Communicateur d'impact	3 h	495\$	-	-	-	-	-	9, 16 am	-	-	14, 21 am	-	-	-
Communiquer et collaborer pour accroître la synergie	2 x 2 h 30		Offered in business, available on request											
Conjuguer performance et distance	2 h	195 \$	-	-	-	-	4 pm	-	-	24 pm	-	-	-	-
Déléguer pour développer et responsabiliser	2 x 2 h 30	450 \$	-	6, 13 am	-	-	20, 27 am	-	-	-	7, 14 pm	-	-	-
Déployer des pratiques d'innovations en gestion	2 x 2 h 30	450 \$	-	-	23, 30 am	-	-	15, 22 am	-	-	-	23, 30 pm	-	-
	1 j	495 \$	-	-	-	-	13 M	-	-	-	-	-	-	-
Développer sa capacité à réagir avec agilité face à l'ambiguïté	2 h 30	225 \$	-	-	-	-	5 am	-	-	-	-	-	-	18 am
Exceller en service-client (clientèle externe)	2 x 2 h 30	450 \$	2 et 9 pm	-	-	-	-	-	-	-	-	-	-	-
Formation de formateurs	2 x 2 h 30	495 \$	10, 17 am	-	-	-	13, 20 pm	-	-	-	15, 22 pm	-	-	-
Former et accompagner dans l'action   Coaching technique	2 x 2 h 30		Offered in business, available on request											
Gérer la civilité dans les équipes de travail	2 x 2 h 30		Offered in business, available on request											
Gérer les comportements dysfonctionnels en milieu de travail	2 x 2 h 30		Offered in business, available on request											
Gérer le temps et les priorités (pour employés)	2 x 2 h 30	450 \$	-	-	18, 25 am	-	-	16, 23 am	-	-	-	14, 28 pm	-	-
Gérer les priorités en contexte de turbulence	2 h 30	225 \$	-	12 am	-	28 am	-	-	-	19 am	-	-	-	-
Gérer son équipe en mode hybride	2 h	195 \$	8 am	-	-	-	19 am	-	-	-	8 am	-	-	-
Gérer votre temps comme un pro	2 x 2 h 30	450 \$	-	-	-	-	-	1, 8 am	-	-	2, 9 am	pm	-	-



# Skill development and organizational development



Pour accéder au contenu, cliquez directement sur le titre de la formation ou sur l'icône classe virtuelle selon votre intérêt.

Formations offertes par Groupe CFC

Virtual Class-Room and In-person training	Duration	Rate	June 2022	July 2022	August 2022	Sept. 2022	Oct. 2022	Nov. 2021	Dec. 2022	Jan. 2023	Feb. 2023	Mar. 2023	April 2023	May 2023
Gestion hybride : adapter ses pratiques à la nouvelle réalité	2 x 2 h 30	450 \$	-	-	-	-	18, 25 am	-	-	-	1, 8 pm	-	-	-
	1 jour	495 \$	-	-	-	-	6 M	15 Q	-	-	-	-	-	-
Gestionnaire courageux	2 x 2 h 30	450 \$	-	-	-	-	-	3, 10 am	-	-	-	14, 21 pm	-	-
Gestionnaire de gestionnaires	2 x 2 h 30	450 \$	25, 31 pm	-	-	-	4, 11 am	-	-	-	-	-	-	10, 17 am
Gestion du stress : soutenir son équipe tout en maintenant le cap pour soi-même le cap pour soi-même	3 h		Offered in business, available on request											
Intelligence émotionnelle dans le milieu de travail	2 j	-	-	-	-	-	20, 21 M	-	-	-	-	-	-	-
	2 x 2 h 30	450 \$	26, 2 pm	-	-	13, 20 pm	-	-	7, 14 am	-	-	9, 16 am	-	-
La reconnaissance comme levier de performance durable	2 h 30	225 \$	-	-	-	-	12 am	-	-	-	2 am	-	-	-
La civilité dans le milieu de travail, c'est non négociable	2 h 30		Offered in business, available on request											
Leader et pensée stratégique	2 x 2 h 30	450 \$	-	-	-	13, 20 am	-	-	-	18, 25 am	-	-	-	-
Leadership sans autorité formelle	2 x 2 h 30	450 \$	-	7, 14 am	-	-	-	3, 10 am	-	-	-	-	6, 13 pm	-
	1 j	495 \$	-	-	-	-	-	-	1 M	-	-	-	-	-
Managing your Teams Remotly	2 h		Offered in business, available on request											
Manœuvrer avec agilité dans le changement	2 x 3 h	450 \$	-	-	-	-	11, 18 am	-	-	-	-	14, 21 am	-	-
Maximiser la collaboration au sein de son équipe	2 x 2 h 30	450 \$	Offered in business, available on request											
Mobilisation d'équipe et leadership	3 x 2 h	495 \$	-	-	16, 23, 30 AM	-	-	-	-	17, 24, 31 am	-	-	-	9, 16, 23 am
	2 j	990 \$	-	-	-	-	-	22, 23 M	-	-	-	-	-	-
Négocier et influencer pour gagner ensemble	2 h 30	450 \$	-	-	-	-	-	10 am	-	-	23 pm	-	-	-
Passer de collègue à patron	2 x 3 h	450 \$	-	-	-	-	25, 1 am	-	-	-	16, 23 am	-	-	4, 11 am
	2 j	495 \$	-	-	-	27, 28 M	-	30, 1 Q	-	-	-	-	-	-
Performer en mode hybride	1 h 30	149 \$	-	7 pm	-	-	-	8 am	-	-	-	14 pm	-	-
Persuasion et communication d'influence		450 \$	-	-	-	-	-	-	1, 8 pm	-	-	15, 22 am	-	-
Programme Gestionnaire 3.0 - Actualiser ses pratiques à la réalité d'aujourd'hui	8 X 1 h 30		Offered in business, available on request											

Légende

M

Montréal

O

Orford

Q

Québec

STP

St-Paulin



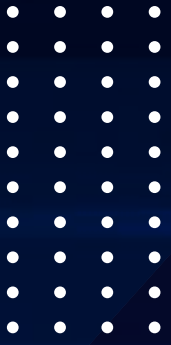
Classe virtuelle



Formation en présentiel

Virtual Class-Room and In-person training	Duration	Rate	June 2022	July 2022	August 2022	Sept. 2022	Oct. 2022	Nov. 2021	Dec. 2022	Jan. 2023	Feb. 2023	Mar. 2023	April 2023	May 2023
Rédaction : stratégies et techniques d'écriture	2 x 2 h 30		Offered in business, available on request											
Renforcer son rôle-conseil	3 x 2 h 30	525 \$	-	-	-	6,13, 27 pm	-	17, 24, 8 pm	-	-	14, 21, 4 am	-	30, 6, 20 am	
	2 j	990 \$	-	-	-	-	-	8, 9 M	-	-	-	-	-	-
Réussir dans son rôle de leader-coach (niveau 1)	2 x 2 h 30	450 \$	-	-	17, 24 am	-	-	2, 16 am	-	-	-	22, 29 am	-	-
Remote Work Performance	1 h 30	149 \$	Upcoming date											
Sens politique et pouvoir d'influence (niveau 1)	2 x 2 h 30	450 \$	-	-	23, 30 pm	-	-	3, 10 pm	-	-	-	14, 21 am	-	-
	2 j	1 125 \$	-	-	-	-	26-27 M	-	-	-	-	-	-	-
Sens politique et action stratégique (niveau 2)	2 x 2 h 30 + 1 x 2 h	450 \$	-	-	-	7, 14, 23 pm	-	16, 24, 1 <sup>e</sup> am	-	-	-	-	4, 12 am 19 m	-
Techniques innovantes en animation (niveau 3)	3 x 0,5 j		Offered in business, available on request											

Conference and Workshop	Duration	Rate	June 2022	July 2022	August 2022	Sept. 2022	Oct. 2022	Nov. 2021	Dec. 2022	Jan. 2023	Feb. 2023	Mar. 2023	April 2023	May 2023
Conférence - L'approche client : passer de la satisfaction à l'engagement	1 h 30		Offered in business, available on request											
Conférence : Élever son leadership par le développement de la pensée stratégique	1 h 15													
Conférence : Avoir des employés heureux et engagés, au-delà de la machine à expresso	2 h 30													
Atelier - Conflit au travail : retrouver le calme au coeur de la tempête	2 h 30													
Conférence - Apprendre à naviguer dans les eaux du changement	1 h 15													
Conférence - Guide de suivie pour une bonne santé émotionnelle au travail	1 h 15													
Atelier - Escapade au pays de la collaboration	2 h 30													



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Coaching

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