

DON'T JUST ACHIEVE
YOUR GOALS...
EXCEED THEM

Offer Training

Virtual class | Montreal | Quebec | Laval

Updated: November 21th, 2023

Note : If a date differs between the downloaded calendar and the website, the website date takes precedence

23

24



Versalys first choice
for businesses, is
now virtual

All of the skills development solutions
you need are within reach :

- Public and private training
- Customized training, coaching
- Online training
- Self-training
- Customized webinar



versalys

INFORMATION TECHNOLOGY | OFFICE AUTOMATION
COMPUTER GRAPHICS AND WEB | BUSINESS WRITING | PROJECT MANAGEMENT
SKILL DEVELOPMENT AND ORGANIZATIONAL DEVELOPMENT

A team of 40 experienced instructors are available for your training needs!

All office automation courses are offered simultaneously, in French and English virtual classrooms

The classroom training courses are offered alternately for Montreal, Quebec and Laval according to the legend

Office automation



Microsoft	Duration	Rate	Oct. 2023	Nov. 2023	Dec. 2023	Jan. 2024	Feb. 2024	March 2024	April 2024	May 2024	June 2024	July 2024	August 2024
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Windows

Beginner regular	1 j	175 \$	6 L	24 Q	-	12 M	-	-	22 L	-	7 Q	-	-
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Access

Beginner	2 D	350 \$	3-4 M	2-3	-	23-24 M	22-23 Q	7-8	4-5 L	9-10 M	12-13 Q	-	15-16 L
Intermediate	2 D	350 \$	-	15-16 L	-	25-26 M	-	12-13 Q	-	16-17 L	4-5 M	-	29-30 Q
Avanced (VBA)	2 D	650 \$	11-12	-	7-8 L	-	-	14-15 M	18-19 Q	-	-	4-5 L	-
Access	10 H15	175 \$	Self-training formula • Licence available for a period of one year • Access to videos and evaluations										

Excel

Beginner for professionals	1 D	175 \$	13	11 22 L	4 M	15 Q	15 L	25 M	26 Q	10 L	3 28 M	3 31 Q	12
Beginner regular	2 D	350 \$	5-6 Q 23-24 L	23-24 M	13-14 L	17-18 M	13-14 Q	7-8 L	9-10 M	16-17 Q	10-11 18-19 M	10-11	8-9
Intermediate	2 D	350 \$	19-20 L 30-31	13-14 M 30-1	5-6 Q 21-22	29-30 L	1-2 M	29/02-1 ^{er} Q 27-28	11-12	2-3 L 23-24 M	6-7 20-21 Q	15-16 25-26	6-7 M 22-23 Q
Avanced (VBA)	2 D	650 \$	18-19 L	9-10 21-22	19-20 M	31-1/02 Q	8-9 L	21-22 M	24-25 Q	30-31 L	26-27 M	17-18 Q	26-27
Dashboard	2 D	650 \$	25-26 M	7-8	-	8-9 L	20-21 M	-	29-30 Q	28-29 L	-	29-30 M	-
Power Pivot	1 D	325 \$	26	6 L	14 M	22 Q	7	26 L	22 M	-	28 Q	19	-
Excel Complex calculation workshop	3 H	275 \$	-	-	15 am L	16 am	19 AM	11 am	17 am	-	14 am	8 am	-
Excel Pivot table report	3 H	275 \$	17 pm M	28 pm Q	12 pm L	16 pm	19 pm	11 pm	17 pm	1 ^{er} pm	14 pm	-	6 pm

Excel (only Virtual Class) Self-training formula • Licence available for a period of one year • Access to videos and evaluations

Excel Automate a workbook	1 H 30	99 \$	-	17 am	-	11 am	-	12 am	-	22 am	-	8 pm	-
Excel Pivot table	1 H 30	99 \$	-	17 am	-	11 am	-	12 am	-	22 am	-	8 pm	-
Excel Beginner Part 1	3 H	99 \$	27 am	3 am 6 pm EN	5 am	10 am 15 pm EN	5 am	12 pm	15 am	21 am	17 am	9 am	-
Excel Beginner Part 2	3 H	99 \$	30 am	23 am 8 pm EN	5 pm	19 pm	5 pm	19 am	23 am	27 am	25 am	9 pm	-
Excel Workbook	3 H	99 \$	30 pm	3 pm	13 pm EN 15 am	10 pm	-	19 pm	15 pm	21 pm	25 pm	-	5 am
Excel Data base and pivot table	3 H	99 \$	10 pm EN 16 am	20 am	12 pm	17 pm	-	18 am	23 pm	22 pm	-	22 am	5 pm
Excel Avanced functions	3 H	99 \$	13 pm EN 16 pm	20 pm 28 am	11 pm 22 pm EN	5 am	6 am	18 pm	8 pm	27 pm	-	22 pm	-
Excel Charts	3 H	99 \$	27 pm	23 pm	8 am 8 pm EN	5 pm	6 pm	-	8 am	-	17 pm	-	28 am
Excel Macro command	3 H	179 \$	31 am	17 pm	14 am	-	26 pm	20 am	-	1 ^{er} am	18 pm	-	28 pm
Excel VBA 1	3 H	179 \$	10 am	17 pm	14 pm	-	27 am	20 pm	-	6 am	-	23 am	-
Excel VBA 2	3 H	179 \$	31 pm	16 am	15 am	-	28 am	-	3 pm	6 pm	-	24 am	-
Excel The dialog boxes	3 H	179 \$	24 pm	16 pm	8 pm	-	26 am	-	3 am	-	-	23 pm	-
Excel 2010, 2013, 2016, 2019	13 H 10	175 \$	Self-training formula • Licence available for a period of one year • Access to videos and evaluations										

Legend

L

Laval

M

Montreal

Q

Quebec



Virtual class



In-person training

EN

In english only



Microsoft		Rate	Oct. 2023	Nov. 2023	Dec. 2023	Jan. 2024	Feb. 2024	March 2024	April 2024	May 2024	June 2024	July 2024	Août 2024
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Outlook

Beginner	1 D	175 \$	26 M	-	7 4 L	25 Q	15 M	22 L	5	3 Q	10 M	19 L	28
Intermediate	1 D	175 \$	31 M	3	8 L	17 Q	9 M	-	11 L	9 30 Q	17 M	25 L	-
Outlook 2010, 2013, 2016, 2019		175 \$	Self-training formula • Licence available for a period of one year • Access to videos and evaluations										

PowerPoint

Beginner for professionals	1 D	175 \$	10 M	-	11 L	-	16 Q	8 M	22 L	24 Q	13 M	5	-
Beginner regular	2 D	350 \$	-	16-17 M	-	10-11 Q	-	6-7 M	-	1-2 L	11-12 M	-	15-16 Q
Intermediate	2 D	350 \$	5-6 L	22-23 M	-	16-17 Q	-	18-19 L	11-12 M	-	20-21 Q	16-17 L	29-30

PowerPoint (only Virtual Class)

Beginner part 1	3 H	99 \$	3 am	7 am	1er pm	10	5 am	15 pm	9 am	-	4 pm	4 am	20 pm
Beginner Part 2	3 H	99 \$	18 pm	13 pm	12 am	11	7 am	29 am	9 pm	-	6 pm	4 pm	21 pm
Quickly create a presentation	1 H 30	99 \$	18 am	-	22 pm	12 am	12 am	-	15 pm	-	5 am	-	-
Use masks	1 H 30	99 \$	18 am	-	22 pm	12 am	12 am	-	15 pm	-	5 am	-	-
PowerPoint 2010, 2013, 2016, 2019, 365	13 H 10	175 \$	Self-training formula • Licence available for a period of one year • Access to videos and evaluations										

Project

Beginner	2 D	650 \$	11-12 M	-	14-15 Q	18-19	22-23 M	21-22 Q	-	16-17 L	10-11 M	-	8-9 Q
Intermediate	1 D	325 \$	27 L	-	19 M	-	14 Q	-	25 M	-	27 L	-	-
Méthodologie et mise en pratique avec Project 2016	3 H 46	325 \$	Self-training formula • Licence available for a period of one year • Access to videos and evaluations										

Visio

Débutant	1 D	175 \$	17	8 L	-	9	22 M	27	15 Q	27	14 L	-	19
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Word

Beginner for professionals	1 D	175 \$	13	30 M	20 L	-	13 Q	20 M	5 L	31 Q	-	12 M	23 L
Beginner regular	2 D	350 \$	19-20 Q	14-15	5-6 M	30-31	-	18-19 M	3-4	14-15 Q	25-26	-	-
Intermediate	2 D	350 \$	-	21-22 M	14-15	-	8-9 Q	13-14 M	11-12 L	28-29	-	22-23 M	26-27 Q
Avanced	2 D	350 \$	5-6 L	28-29	20-21 M	-	20-21 Q	-	16-17 M	-	-	29-30 Q	-

Word (only Virtual Class)

Tables	1 H 30	99 \$	19 am	17 am	19 am	12 pm	5 pm	-	18 am	-	6 am	-	20 am
Performing mail merge	1 H 30	99 \$	19 am	17 am	19 am	12 pm	5 pm	-	18 am	-	7 am	-	21 am
Styles	3 H	99 \$	20 am	17 pm	19 am	-	7 pm	-	18 pm	-	7 pm	-	22 am
Word 2010, 2013, 2016, 2019, 365	7 H	175 \$	Self-training formula • Licence available for a period of one year • Access to videos and evaluations										

Office 365 2013, 2016, 2019

Office 365 User	3 H 30	149 \$	26 pm V	3 am V	7 pm V	-	12 am V	-	8 pm V	-	17 am V	-	27 pm V
One Drive OF-002	3 H	149 \$	10 pm V	7 pm V	5 pm V	-	10 pm V	28 pm V	24 pm V	23 pm V	-	24 pm V	-
Teams OF-006	3 h	149 \$	17 pm V	14 pm V	12 pm V	-	16 pm V	21 pm V	23 pm V	30 pm V	-	31 pm V	-
Teams Intermediate OF-010	2 x 3 H	295 \$	-	23, 24 am V	-	-	19 am + pm V	-	22 am + pm V	-	27-28 pm V	-	-
One Note OF-006	3 H	149 \$	-	21 am V	12 am V	22 am V	9 pm V	-	25 am V	22 pm V	12 am V	-	29 pm V
Planner & To Do	3 H	149 \$	-	23 pm V	-	22 pm V	16 am V	-	23 pm V	23 am V	27 am V	-	29 am V
Office 365 The collaborative work environnement	8 H 30	175 \$	Self-training formula • Licence available for a period of one year • Access to videos and evaluations										
Office essential skills after migration	9 H 50	175 \$	Self-training formula • Licence available for a period of one year • Access to videos and evaluations										

Infographics and Web

Using the various tools included with this software as recommended !

All office automation courses are offered simultaneously, in French and English virtual classrooms
The classroom training courses are offered alternately for Montreal, Quebec and Laval according to the legend

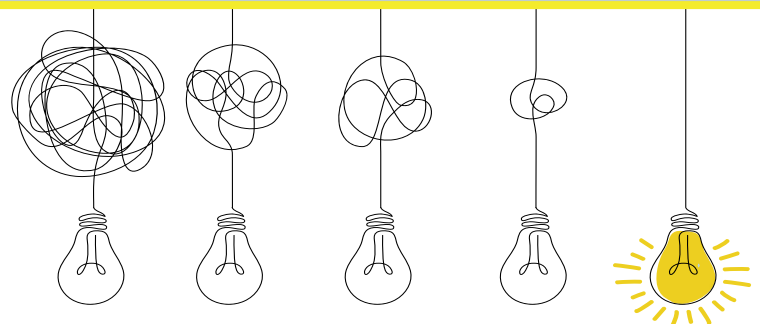


Adobe	Duration	Rate	Oct. 2023	Nov. 2023	Dec. 2023	Jan. 2024	Feb. 2024	March 2024	April 2024	May 2024	June 2024	July 2024	Août 2024
Acrobat, Beginner	1 j	325 \$	30	-	1	-	2	-	9	-	10	-	2
Acrobat, Intermediate	1 j	325 \$	20	-	5	-	-	27	-	2	-	11	-
Illustrator, Beginner	2 j	650 \$	-	-	11-12	-	21-22	-	29-30	-	-	18-19	-
Illustrator CC/CS6	8 h 20	325 \$											
InDesign, Beginner	2 j	650 \$	-	-	13-14	-	-	-	24-25	-	-	-	-
InDesign CC/CS6	9 h 40	325 \$											
Photoshop, Beginner	2 j	650 \$	-	15-16	-	-	-	13-14	-	-	-	-	-
Photoshop CS6	8 h 20	325 \$											
Muse	1 j												On request
Captivate	3 j												On request
Microsoft													
Publisher	1 j												On request
Foxit Phantom													
Foxit Phantom PDF Beginner	1 j	325 \$	-	2	-	31	-	-	2	-	7	-	-
Foxit Phantom PDF Intermediate	1 j	325 \$	-	-	5	-	14	-	30	-	-	17	-

Coaching Option

Access - Excel - Word
PowerPoint - Outlook - Adobe
Marketing numérique

When the needs are specific, it is sometimes necessary to be accompanied in order to properly evaluate the solutions available to you. The coaching option is a wise choice to benefit from the expertise of our office automation / computer graphics trainers. With the support of the coach, you will be able to determine the right work method, the right tools to use and complete your learning in order to take charge of your project with confidence.



Classes can be given in your environment, in our rooms or in a virtual classroom.



Recognized for their responsiveness (constant updating) and the quality of their equipment for over 10 years, Ahead Technology is a major player in the field and the company is regularly consulted for their expertise. With the most comprehensive equipment on the market, their equipment far exceeds requirements. The experience of their instructors allows them to replace theory with exercises, real-life examples and knowledge transfer. Their clients are located in North America, Europe and Asia. They provide excellence through quality services, partnerships and focusing on their customers.

Ahead Technology has been a partner of Versalys for over 15 years.

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Itil®	Duration	Rate	Oct. 2023	Nov. 2023	Dec. 2023	Jan. 2024	Feb. 2024	March 2024	April 2024	May 2024	June 2024	July 2024	August 2024
IITIL® V4 Foundation Certification Program	3 D	1 850 \$	-	-	5-7								
ITIL® 4 Awareness for Decision Makers	1 D	620 \$	4	-	-								
ITIL® 4 Overview (Non-certificate Program)	1 D	620 \$	-	16	-								
ITIL® 4 Specialist : Create deliver and support (CDS) Certification Program	3 D	2 826 \$	-	-	19-21								
ITIL® 4 Specialist: Drive Stakeholder Value (DSV) Certification Program	3 D	2 826 \$	3-5	-	-								
ITIL® 4 Strategist: Direct Plan and Improve (DPI) Certification Program	3 D	2 826 \$	-	22-24	-								

upcoming dates

* Are you interested in self-training? Contact your Director of Business Development.



Malicis is a partner of Versalys for over 5 years.

Malicis is a leading information technology consulting firm.
The Malicis team is made up of the best CITRIX experts in the field of virtual infrastructure

Citrix	Duration	
Citrix Xendeskop/Xen App 7.x - Administration et gestion des applications*	5 D	
Citrix Xendeskop/Xen App 7.x - Installation & configuration*	5 D	

FOR MORE INFORMATION CLIC HERE

* Available in French only

CISCO	Duration	Rate	Oct. 2023	Nov. 2023	Dec. 2023	Jan. 2024	Feb. 2024	March 2024	April 2024	May 2024	June 2024	July 2024	August 2024
CCNA Implementing and Administering Cisco Solutions	5 D	4195 \$	-	27 au 1 ^{er} fr	-	5 au 9 fr							
ENCOR Implementing and Operating Cisco Enterprise Network Core Technologies	5 D	4300 \$	-	-	18 au 22 fr	-	-						
SISE4 Cisco Security Training	5 D	3995 \$	-	-	-	29 au 2 fr							

fr : French

Personal efficiency



Over the last 10 years, our team has helped more than 30,000 people recover over 1,798,000 hours in efficiency. We provide non-traditional training. Discover our hybrid formula by attending in-class courses with online content, or self-train using our videos and online tools. This is how you can recover up to two hours of efficiency per day!

Note: "Like a Pro" series that you know becomes Efficlasse
Hybrid Formula: Virtual classroom and online content

IMPROOV Program	Duration	Rate	Oct. 2023	Nov. 2023	Dec. 2023	Jan. 2024	Feb. 2024	March 2024	April 2024	May 2024	June 2024	July 2024	August 2024	Août 2024
Efficlass Office 365	1 H 30	197 \$	Dates on request. Also see the Office 365 section on page 3											
Efficlass OneDrive & SharePoint	1 H 30	147 \$												
Effi-science EFFICIENCY MASTERCLASS	5 x 2 H 00	1 497 \$												
Efficlass OneNote	2 x 1 H 30	197 \$												
Efficlass Outlook	3 x 1 H 30	347 \$												
Simpliclass Planner	1 H 30	197 \$												
Efficlass Teams	2 x 1 H 30	197 \$												
Simpliclass Teams - Self-training - Oneline content only	97 \$	Licence available with access to videos and for a period of one year.												

Business Writing



In our everyday work, writing short or long texts can be a challenge in one or more aspects. Our experts in written communication offer workshops to focus on helping you develop the skills you need. * *Disponible aussi en présentiel sur demande*

For everyone	Duration	Rate	Oct. 2023	Nov. 2023	Dec. 2023	Jan. 2024	Feb. 2024	March 2024	April 2024	May 2024	June 2024	July 2024	August 2024
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Business Writing

Courriel : Accroître l'efficacité de ses messages * AT-006	3 h 30	250 \$	5 pm V	9 am V	14 pm V	-	29 am V	28 pm V	-	-	20 pm V	-	-
Prise de notes, compte rendu et procès-verbal	1 j	495 \$	3-4 V am Fr pm En	7-8 am V	12-13 am V	16-17 V am Fr pm En	22 M	19-20 am V	3 Q	1-2 V am Fr pm En	12-13 am V	9-10 am V	27-28 V am Fr pm En
Concevoir une documentation technique	1 j	495 \$	-	22-23 am V	5 M	24-25 pm V	14 Q	27-28 am V	-	14-15 pm V	-	10-11 am V	-
Rédiger des textes concis * AT-004	3 h 30	250 \$	-	1 ^{er} am V	5 pm V	9 am V	27 pm V	26 am V	-	7 pm V	18 am V	-	21 pm V
Optimiser la révision de ses écrits * AT-008	3 h 30	250 \$	-	2 am V	6 pm V	10 am V	28 pm V	27 am V	-	8 pm V	19 am V	-	22 pm V
Réviser les principales règles de grammaire * AT-002	3 h 30	250 \$	-	1 ^{er} pm V	5 am V	9 pm V	27 am V	18 am V	-	7 am V	18 pm V	-	21 am V
Démystifier l'accord du participe passé * AT-001	3 h 30	250 \$	-	2 pm V	6 am V	10 pm M	28 am V	27 pm V	-	8 am V	19 pm V	-	22 am V
Respecter les conventions typographiques * AT-003	3 h 30	250 \$	26 pm V	-	7 am V	11 pm V	20 pm M	18 pm V	30 am V	-	11 pm V	-	-
Rapport : apprendre à bien structurer sa démarche * 007	3 h 30	250 \$	26 am V	-	7 pm V	11 am V	21 pm M	20 pm V	30 pm V	-	11 am V	-	-
Grammaire anglaise	2 j	890 \$	-	-	18 au 12 pm V	-	26 au 29 am V	-	-	22 au 25 pm V	-	-	-

(F) available in French only

In collaboration with CFC Group for over 5 years, Versalys is proud to promote this wide range of courses.

Groupe CFC For over 50 years, Groupe CFC has been recognized in Quebec as the gold standard for developing the skills of executives and professionals at all levels. We provide our clients with a range of training courses focused on today's issues, including counselling, corporate training, custom learning programs, coaching or public sessions.



Skill development and organizational development

Virtual Class-Room and In-person training	Duration	Rate	Oct. 2023	Nov. 2023	Dec. 2023	Jan. 2024	Feb. 2024	March 2024	April 2024	May 2024	June 2024	July 2024	August 2024
Actualisation des habiletés de gestion	2 j	990 \$	-	-	-	-	6 et 7 MTL	-	-	-	18 et 19 MTL	-	-
Animer efficacement une réunion virtuelle	1 h 30	149 \$	-	-	-	-	6 pm	-	-	-	5 am	-	-
Apprendre à gérer son stress et son énergie (pour tous)	2 h 30	225 \$	-	2 am	-	-	-	26 am	-	-	4 am	-	-
Authenticité en management	30 h	3 195 \$	à venir										
Communicateur d'impact	3 h	495\$	17 et 24 pm	-	-	-	20 et 27 am	-	-	-	11 et 18 am	-	-
Communiquer et collaborer pour accroître la synergie	2 x 2 h 30	Offert en entreprise, disponible sur demande											
Conjuguer performance et distance	2 h	195 \$	-	8 am	-	-	6 am	-	-	29 am	-	-	-
Déléguer pour développer et responsabiliser	2 x 2 h 30	450 \$	-	15 et 22 am	-	-	2 et 9 am	-	-	6 et 13 pm	-	-	29 et 5 sept. am
Déployer des pratiques d'innovations en gestion	2 x 2 h 30	450 \$	-	-	-	-	7 et 14 pm	-	-	7 et 14 am	-	-	-
	1 j	495 \$	-	-	-	-	-	-	-	-	-	-	-
Développer sa capacité à réagir avec agilité face à l'ambiguïté	2 h 30	225 \$	-	-	5 pm	-	-	28 am	-	-	-	-	-
Développer ses habiletés de leader administratif	2 x 2 h 30	450 \$	-	-	-	-	7 et 14 pm	-	-	2 et 9 am	-	-	-
Exceller en service-client (clientèle externe)	2 x 2 h 30	450 \$	-	-	-	-	-	-	-	-	-	-	-
Formation de formateurs	2 x 2 h 30	495 \$	-	9 et 16 am	-	-	21 et 28 pm	-	-	3 et 10 am	-	-	-
Former et accompagner dans l'action Coaching technique	2 x 2 h 30	Offert en entreprise, disponible sur demande											
Gérer la civilité dans les équipes de travail	2 x 2 h 30	Offert en entreprise, disponible sur demande											
Gérer les comportements dysfonctionnels en milieu de travail	2 x 2 h 30	Offert en entreprise, disponible sur demande											
Gérer le temps et les priorités (pour employés)	2 x 2 h 30	450 \$	-	8 et 15 am	-	-	6 et 13 pm	-	-	7 et 14 am	-	-	-
Gérer les priorités en contexte de turbulence	2 h 30	225 \$	-	7 pm	-	-	-	19 pm	-	-	7 am	-	-
Gérer son équipe en mode hybride	2 h	195 \$	-	-	5 pm	-	-	-	12 am	-	-	-	-
Gérer votre temps comme un pro	2 x 2 h 30	450 \$	-	-	-	-	1 ^{er} et 8 pm	-	-	1 ^{er} et 8 pm	-	-	-



Skill development and organizational development

Virtual Class-Room and In-person training	Duration	Rate	Oct. 2023	Nov. 2023	Dec. 2023	Jan. 2024	Feb. 2024	March 2024	April 2024	May 2024	June 2024	July 2024	August 2024
Gestion hybride : adapter ses pratiques à la nouvelle réalité	2 x 2 h 30	450 \$	-	22 et 29 am	-	-	-	19 et 26 pm	-	-	6 et 13 am	-	-
	1 jour	495 \$	-	-	-	-	-	-	-	-	-	-	-
Gestionnaire courageux	2 x 2 h 30	450 \$	-	-	-	-	6 et 13 am	-	-	-	5 et 12 am	-	-
Gestionnaire de gestionnaires	2 x 2 h 30	450 \$	-	-	-	-	6 et 13 pm	-	30 et 7 am	-	-	-	-
Gestion du stress : soutenir son équipe tout en maintenant le cap pour soi-même le cap pour soi-même	3 h	In-House training, available on request											
Intelligence émotionnelle dans le milieu de travail	2 j	-	-	-	-	-	-	-	24 et 25 MTL	-	-	-	-
	2 x 2 h 30	450 \$	-	14, 21 pm	-	-	22 et 29 am	-	-	22 et 29 pm	-	-	-
La reconnaissance comme levier de performance durable	2 h 30	225 \$	-	-	-	-	19 pm	-	-	-	19 am	-	-
La civilité dans le milieu de travail, c'est non négociable	2 h 30	225 \$	-	-	-	-	20 am	-	-	1er am	-	-	-
Leader et pensée stratégique	2 x 2 h 30	450 \$	-	-	6, 13 am	-	-	-	-	-	-	-	-
Leadership sans autorité formelle	2 x 2 h 30	450 \$	-	-	5, 12 pm	-	-	19 et 26 am	-	-	6 et 13 am	-	-
	1 j	495 \$	-	-	-	-	-	13 et 20 am	-	-	4 et 11 am	-	-
Managing your Teams Remotly	2 h	In-House training, available on request											
Manœuvrer avec agilité dans le changement	2 x 3 h	450 \$	-	-	-	-	1er et 8 am	-	-	1er et 8 pm	-	-	-
Maximiser la collaboration au sein de son équipe	2 x 2 h 30	In-House training, available on request											
Mobilisation d'équipe et leadership	3 x 2 h	495 \$	-	-	-	-	7, 14 et 21 pm	-	-	2, 9 et 16 am	-	-	-
	2 j	990 \$	-	-	-	31 pm	-	-	3 am	-	-	-	-
Négocier et influencer pour gagner ensemble	2 h 30	450 \$											
Passer de collègue à patron	2 x 3 h	450 \$	-	2, 9 am	-	-	20 et 27 am	-	3 et 5 pm	-	-	-	-
	2 j	495 \$	18,19 MTL	-	-	-	-	-	-	-	-	-	-
Performer en mode hybride	1 h 30	149 \$	-	22 am	-	-	-	21 pm	-	-	6 am	-	-
Persuasion et communication d'influence		450 \$	-	-	-	13 et 23 pm	-	-	-	8 et 15 am	-	-	-
Programme Gestionnaire 3.0 - Actualiser ses pratiques à la réalité d'aujourd'hui	8 X 1 h 30	In-House training, available on request											

Virtual Class-Room and In-person training	Duration	Rate	Oct. 2023	Nov. 2023	Dec. 2023	Jan. 2024	Feb. 2024	March 2024	April 2024	May 2024	June 2024	July 2024	August 2024
Rédaction : stratégies et techniques d'écriture	2 x 2 h 30												
			In-House training, available on request										
Renforcer son rôle-conseil	3 x 2 h 30	525 \$	-	1 ^{er} , 8 et 15 pm	-	-	6, 13 et 20 pm	-	-	1 ^{er} , 8 et 15 am	-	-	-
	2 j	990 \$	3, 4 MTL	-	-	-	-	13 et 14 MTL	-	-	-	-	-
Réussir dans son rôle de leader-coach (niveau 1)	2 x 2 h 30	450 \$	-	-	5 et 12 am	-	-	12 et 19 pm	-	-	3 et 10 am	-	-
Remote Work Performance	1 h 30	149 \$	Sur demande										
Sens politique et pouvoir d'influence (niveau 1)	2 x 2 h 30	450 \$	-	1 et 9 am	-	23 et 30 pm	-	-	9 et 16 am	-	-	-	22 et 29 pm
	2 j	1 125 \$	-	-	-	-	-	13 et 14 MTL	-	-	-	-	-
Sens politique et action stratégique (niveau 2)	2 x 2 h 30 + 1 x 2 h	450 \$	28 pm, 4 et 12 am	-	-	-	-	12, 20 et 26	-	-	4, 12 et 17	-	-
Techniques innovantes en animation (niveau 3)	3 x 0,5j		In-House training, available on request										

Lean Six Sigma	Duration	Rate	Oct. 2023	Nov. 2023	Dec. 2023	Jan. 2024	Feb. 2024	March 2024	April 2024	May 2024	June 2024	July 2024	August 2024
Introduction Lean Six Sigma Ceinture blanche	1 j	525 \$	-	-	-	-	17 et 24 (AM)	-	-	-	-	-	-
Introduction Lean Six Sigma Ceinture jaune	4 x 3 h 30	1 050 \$	-	-	-	-	-	12, 19, 26 et 2 (AM)	-	-	-	-	-
Introduction Lean Six Sigma Ceinture verte	5 j	3 150 \$	-	-	-	-	-	-	10, 11, 17, 18 et 24 (AM)	-	-	-	-

Conférence/Atelier	Duration	Rate	Oct. 2023	Nov. 2023	Dec. 2023	Jan. 2024	Feb. 2024	March 2024	April 2024	May 2024	June 2024	July 2024	August 2024
Conférence - L'approche client : passer de la satisfaction à l'engagement	1 h 30												
Conférence : Élever son leadership par le développement de la pensée stratégique	1 h 15												
Conférence : Avoir des employés heureux et engagés, au-delà de la machine à expresso	2 h 30												
Atelier - Conflit au travail : retrouver le calme au coeur de la tempête	2 h 30												
Conférence - Apprendre à naviguer dans les eaux du changement	1 h 15												
Conférence - Guide de suivi pour une bonne santé émotionnelle au travail	1 h 15												

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